

Privacy Act Statement

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve the participant for free or reduced price meals. You must include the last four digits of the Social Security Number of the adult household member who signs the application. The Social Security Number is not required when you apply on behalf of a foster child or you list a Food Assistance Program (FAP), Family Independence Program (FIP), or Food Distribution Program on Indian Reservations (FDPIR) case number for the participant or other FDPIR identifier or when you indicate that the adult household member signing the application does not have a Social Security Number. We will use your information to determine if the participant is eligible for free or reduced price meals, and for administration and enforcement of the Program.

Non-Discrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at 800-877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) (http://www.ascr.usda.gov/complaint_filing_cust.html) online, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call 866-632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: 202- 690-7442; or (3) email: program.intake@usda.gov. This institution is an equal opportunity provider.

Participant Enrollment Form



Instructions:

1. List full name of participant(s) enrolled in day care
2. Circle the typical days each participant is in care
3. List scheduled time participant is in care
4. Circle the meals and snacks each participant typically receives while in care
5. Select the ethnicity of each participant under the following codes: **Y/H** = Hispanic or Latino **N** = Not Hispanic or Latino*
6. Select one or more racial designations of each participant using the following codes:

A/I = American Indian or Alaskan Native	H/PI = Native Hawaiian or Pacific Islander	
A = Asian	B = Black or African American	W = White

Participant's First and Last Name	Typical Days in Care (circle all that apply)					List Times of Care	Meals / Snacks Received (circle all that apply)			Hispanic? (Y / N) *	Race *
	Mon	Tue	Wed	Thu	Fri		Breakfast	AM Snack	Lunch		
							PM Snack	Supper	Evening Snack		
							Breakfast	AM Snack	Lunch		
							PM Snack	Supper	Evening Snack		
							Breakfast	AM Snack	Lunch		
							PM Snack	Supper	Evening Snack		
							Breakfast	AM Snack	Lunch		
							PM Snack	Supper	Evening Snack		

**This information is voluntary. This will assist us in assuring the Child and Adult Food Care Program is administered in a nondiscriminatory manner.*

Adult/Parent/Guardian's Address	Adult/Parent/Guardian's Phone Number
Signature of Adult/Parent/Guardian	Date Signed

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